



# NEEPAWA & AREA PLANNING DISTRICT

# OCCUPANCY PERMIT APPLICATION

RM of Glenella-Lansdowne

The undersigned hereby applies for a Permit authorizing the occupancy of the following premises:

Instructions: **PRINT CLEARLY:** 1) Appropriate fee must accompany application; 2) Make Cheque or Money Order payable to Neepawa & Area Planning District (Do NOT send cash in mail)

TYPE OF PERMIT: <input type="checkbox"/> OCCUPANCY PERMIT <input type="checkbox"/> INTERIM OCCUPANCY PERMIT		INTERIM OCCUPANCY EXPIRY DATE: _____ <small>(YYYY/MM/DD)</small>	
NAME OF BUILDING: _____			
LOCATION OF BUILDING: _____			
<small>(No. or Section)</small>	<small>(Street or Township)</small>	<small>(City or Town or Range)</small>	<small>(Municipality)</small>
PROPOSED DATE OF OCCUPANCY:		BUILDING PERMIT NUMBER:	
USE OF BUILDING OR PREMISES:	MAJOR:	OTHER:	
NO. OF STOREYS:		BUILDING AREA.:	
NEW:	ENLARGEMENT:	ALTERATION:	
MAXIMUM OCCUPANT LOAD:	CHANGE OF OCCUPANCY LOAD: FROM _____ TO _____		
<b>APPLICANT INFORMATION</b>			
FIRST NAME		MIDDLE INITIAL	SURNAME
ADDRESS		CITY/TOWN	POSTAL CODE
MAILING ADDRESS		HOME PHONE	CELL PHONE
SIGNATURE OF APPLICANT		DATE (YYYY/MM/DD)	
<b>SPACE BELOW IS FOR OFFICE USE ONLY</b>			
OCCUPANCY GROUP _____		CONSTRUCTION ARTICLE _____	
			<b>PERMIT FEE:</b> _____
<b>Approvals</b>	<b>Required</b>	<b>Received</b>	
Sprinkler System			Architectural (Parts 3 & 5)
Fire Safety Plan			Structural (Part 4)
Fire Alarm			Mechanical (Part 6)
Plumbing (Part 7 & MPC)			NECB
Electrical			Other (specify)
<b>WHEN PROPERLY VALIDATED (in this space) THIS IS YOUR PERMIT</b>			
OCCUPANCY/INTERIM OCCUPANCY CONDITIONAL UPON:			
<b>VALIDATED BY:</b> _____			<b>DATE:</b> _____
			<b>OCCUPANCY PERMIT #:</b> _____ - OP

